

Invitation to Bid

20150317 RUCKER STEWART MIDDLE HVAC UPGRADES

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for 20150317 RUCKER STEWART MIDDLE HVAC UPGRADE until 10:00 a.m. CDT Tuesday, March 17, 2015. Bid responses will be opened at that time, taken under advisement and evaluated. Should you have any questions please contact Tim Little of OLIVER LITTLE GIPSON ENGINEERING at twlittle@olengineering.com. All proposals are subject to the Board of Education's conditions and specifications which are available from Vicky Currey, Purchasing Supervisor (615) 451-6560. All bids can be viewed on line at www.sumnerschools.org.

NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by Purchasing Supervisor in the SUPPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until 10:00 A.M. Local Time TUESDAY, MARCH 17, 2015 for 20150317 RUCKER STEWART MIDDLE HVAC UPGRADES , at which time the responses will be opened, taken under advisement and evaluated. BIDS WILL BE POSTED ON www.sumnerschools.org

GENERAL REQUIREMENTS AND CONDITIONS

1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.
2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.
3. If a mistake is discovered after the responses received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.
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- A. Invitation
 - 1. Bid Submission
- B. Bid Documents and Contract Documents
- C. Bid Submission
 - 1. Submission Procedure
- D. Bid Enclosures/Requirements
- E. Offer Acceptance/Rejection

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- A. Drug Free Work Place Affidavit (Attached Herewith)
 - 1. Successful Bidders entering into a contract with the Sumner County School System shall be required to complete the attached Drug-Free Workplace Affidavit form in compliance with the provisions of Tennessee Code Annotated § 50-9-113 enacted by the General Assembly in the year 2000. Refer to Section of Tennessee Code Annotated reprinted below:
 - a. Tennessee Code Annotated
 - 1) 50-9-113. State and local government construction contracts.
 - (a) Each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services or who is awarded a contract to provide construction services or who provides construction services to the state or local government shall submit an affidavit stating that such employer has a drug-free workplace program that complies with this chapter, in effect at the time of such submission of a bid at least to the extent required of governmental entities. Any private employer that certifies compliance with the drug-free workplace program, only to the extent required by this section, shall not receive any reduction in workers' compensation premiums and shall not be entitled to any other benefit provided by compliance with the drug-free workplace program set forth in this chapter. Nothing in this section shall be construed to reduce or diminish the rights or privileges of any private employer who has a drug-free workplace program that fully complies with this chapter. For purposes of compliance with this section, any private employer shall obtain a certificate of compliance with the applicable portions of the Drug-Free Workplace Act from the department of labor and workforce development. No local government or state governmental entity shall enter into any contract or award a contract for construction services with an employer who does not comply with the provisions of this section.
 - (b) For the purposes of this section, "employer" does not include any utility or unit of local government. "Employer" includes any private company and/or corporation.
 - (c) If it is determined that an employer subject to the provisions of this section has entered into a contract with a local government or state agency and such employer does not have a drug-free workplace pursuant to this section, such employer shall be prohibited from entering into another contract with any local government or state agency until such employer can

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- A. Bidders shall be solely responsible for the delivery of their bids in the manner and time prescribed.
- B. Submit one copy of the executed offer on the Bid Forms provided, signed and sealed with the required security in a closed opaque envelope, clearly identified with bidder's name, project name and Owner's name on the outside.
- C. All Bidders must be licensed contractors in the State of Tennessee in strict accordance with State regulations. No bid will be opened unless the outside of the sealed envelope containing the bid provides the following information: the name, license number, the date of the license's expiration, and the classification of the contractors applying to the bid for the prime contract and for electrical, plumbing, heating, ventilation, and air conditioning contracts (if applicable to the project), except when the bid is in an amount less than twenty five thousand dollars (\$25, 000). When the bid is less than twenty-five thousand dollars (\$25,000), the name of the contractor only may appear on the outside of the envelope containing the bid, and upon opening the envelope, if such bid is in excess of twenty-five thousand dollars (\$25,000), the same shall automatically be disqualified. Prime contractor bidders who are to perform the electrical, plumbing, heating, ventilation and air conditioning (if applicable to the project) must be so designated upon the outside of the envelope. Failure of any bidder to comply therewith shall void such bid and the envelope containing such bid shall not be opened or considered. In the case of joint ventures bids, each party submitting the bid must provide this information. All Bidders shall comply with the Contractors Licensing Act of 1976 and as amended (TCA Title 62). All Bidders shall comply with the Tennessee Contractor' License law Section 62-6-119 (Bid documents-Required disclosure by bidders) when submitting bids.
- D. Improperly completed information, irregularities in security deposit, may be cause not to open the Bid Form envelope and declare the bid invalid or informal.

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- A. Bids that are unsigned, improperly signed or sealed, conditional, illegible, obscure, contain arithmetical errors, erasures, alterations, or irregularities of any kind, may at the discretion of the Owner, be declared invalid and unresponsive. Bid forms shall be filled out in accordance with the instructions on the bid forms.

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- A. Accepted Bidder: Provide a Performance and Payment bond as described in Document 00 73 00 - Supplementary Conditions.
- B. Include the cost of performance assurance bonds in the Bid Amount