

Invitation to Bid  
20170811-02-BOE  
Diesel Exhaust Fluid

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for 20170811-02-BOE Diesel Exhaust Fluid until August 11, 2017 @ 10:30 a.m. Local Time. Bid responses will be opened at that time, taken under advisement and evaluated. All proposals are subject to the Board of Education's conditions and specifications which are available from Chris Harrison, Purchasing Supervisor (615) 451-6560. All bids can be viewed on line at [www.opis.com](http://www.opis.com)

01/20/2017 12:00:00 PM



## NOTICE TO PROPOSERS

There may be one or more amendments to this RFQ. In order to receive communication for any such amendments issued specifically to this RFQ, the proposer must provide the information requested below to the Sumner County Board



STANDARD PURCHASING TERMS & CONDITIONS  
SUMNER COUNTY BOARD OF EDUCATION (SCS)

1. PREPARATION AND SUBMISSION OF BID.

- a. Failure to examine any drawings, •% ]([ š]}v•U }CE ]v•šCEμ š]}v• Á Any deviation from the stated terms, conditions and specifications must be coordinated with and approved in writing by the SCS Purchasing Supervisor.
- b. BID SUBMITTAL / SIGNATURE: Bid shall give the full name and business address of the bidder. If the bidder is a corporation, the name shall be stated as it is in the corporate charter. Bids must be signed in ink by the bidder's authorized agent. Unsigned bids will be rejected. Bids are to be sealed and the outside of the envelope is to reference the bid number. The person signing the bid must show his title, and if requested by the institution, must furnish satisfactory proof of his or her authority to bind his or her company in contract. Bidder understands that by submitting a bid with an authorized signature, it shall constitute an offer to the institution. Bids must be typewritten or in ink; otherwise they may not be considered. Purchase orders will be issued to the firm name appearing on the W9. Facsimile responses will not be considered.
- c. All bids that exceed \$25,000 must have the Company Name, License Number, Expiration Date thereof and License



