

REQUEST FOR PROPOSAL (RFP)

NUMBER 20190404BOE

SUMNER COUNTY BOARD OF EDUCATION

This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Competitive Sealed Proposals for this solicitation is in the best interest of SCS.

RFP Title: **Removal of Historic Barns and Other Buildings**

Purchasing Staff Contact:

Chris Harrison	Janice Wright
Purchasing Supervisor	Purchasing Coordinator
615-451-6560	615-451-6569

1. Introduction/Overview

1.1. Contact Information

Interested parties must direct all communication reg

3. Schedule of Events

RFP Issued	March 14, 2019
Pre-Bid Meeting(non-mandatory)	March 25, 2019 @ 1:30 p.m.
RFP Submission DEADLINE	April 4, 2019 @ 0:00 a.m.local time
Removal Deadline	June 10, 2019 @ 10:00 a.m. local time

4. Instructions for Proposal

4.1. Acknowledgement of Insurance Requirements

By submitting a proposal, Proposer acknowledges that it has read and understands the insurance requirements for the proposal. The Proposer who may have employees, contractors, subcontractors or agents working on SCS properties shall carry current certificates for general and professional liability insurance and for workers' compensation as indicated below. The owner or Principal of each Proposer must also be insured by workers' compensation if they perform any of the services on SCS properties. There will be no exceptions to the insurance requirement. Proposer also understands that the evidence required insurance must be submitted within fifteen (15) working days following notification of its offer being accepted; otherwise, SCS may rescind its acceptance of the Proposer's proposal.

- General Liability

Attn: Purchasing Supervisor
1500 Airport Road
Gallatin, TN 37066

ATTACHMENT 6 – Bid Form/Certification
20190404BOE Removal of Historic Barns and Other Buildings

Date _____

I, _____, a duly authorized representative of _____
_____ hereby certifies that I am the authorized representative of the Bidder.

ATTACHMENT 3

2. OPEN RECORDS. In order to comply with the provisions of the Tennessee Open Records Act, all proposals will be publicly opened and are subject to public inspection after the award upon written request. Proposals must be present at ITB Opening. Summary information will be posted on the SCS website, www.sumnerschools.org under the Invitation to Bid link.
3. ACCEPTANCE AND AWARDS. SCS reserves the right to reject any and all proposals and, unless otherwise specified by the proposal, to accept any item in the proposal. Action to reject all proposals shall be taken for unreasonably high prices, errors in the proposal documents, cessation of need, unavailability of funds, or any other reason approved by SCS.
 - a. Contracts and purchases will be made with the lowest, responsive, responsible, qualified proposer. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the Institution, cash discount offered, and the delivery terms will be taken into consideration.
 - b. Any deviation from these stated terms, specifications and conditions must be coordinated with and approved in writing by the Purchasing Supervisor.
 - c. Prices quoted on the response (if any) are to be considered firm and binding until the said equipment, supplies or services are in the possession of SCS.
 - d. SCS reserves the right to order.

9. PROHIBITIONS/NO VENDOR CONTRACT FORM.