

This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Competitive Sealed Proposals for this solicitation is in the best interest of SCS.

Chris Harrison	Janice Wright
Purchasing Supervisor	Purchasing Coordinator
615-451-6560	615-451-6569
chris.harrison@sumnerschools.org	janice.wright@sumnerschools.org

Release Date: December 8, 2022

Proposal Due Date:

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** An online, fillable version can be found at <https://www.irs.gov/pub/irs->*

1. Introduction/Overview

1.1. Purpose

The Sumner County Board of Education (SCS) is requesting sealed proposals for the removal and replacement of the hardwood gym floor at White House High as specified herein.

1.2. Contact Information

Unauthorized contact regarding this RFP with employees or officials of SCS other than the Purchasing Supervisor named below may result in disqualification from this procurement process.

Interested parties must direct all communication regarding this RFP to the Purchasing Supervisor, who is SCSs only official point of contact for this RFP.

RFP Procedures
Chris Harrison Purchasing Supervisor 1500 Airport Road Gallatin, TN 37066 chris.harrison@sumnerschools.org

2. Requirements

2.1. Scope of Work / Specifications

The following is a bid for a turnkey project to demo and replace the gym floor at White House High located in Su S « t " «

D. PROJECT SCHEDULE

If an acceptable bid(s) is received, a recommendation will be made to the Sumner County Board of Education for approval. If approved, a Notice to Proceed will be provided to the successful bidder upon the receipt of any required bonds, as specified herein, and Certificate of Liability Insurance.

Estimated Project Start Date: March 20, 2022

Estimated Project Completion Date: May 26, 2022

SCS Holidays: April 7 and 10

Additional days for testing will require the Contractor to modify their schedule. These dates and times will be coordinated by White House High and the Contractor.

E. WOOD FLOORING

Manufacturer shall be an established firm experienced in the products specified in this section and have been in business a minimum of twenty-five (25) years.

Manufacturer shall be a member in good standing of the Maple Flooring Manufacturers Association (MFMA).

Materials other than those specified must be approved prior to submission of a response.

The flooring contractor shall be a certified installer of the manufacturer's products.

The flooring contractor shall install the floor per the manufacturer's guidelines and recommendations.

SCS has selected the Horner Sports Flooring Thrust a Cushion (TAC 2) floating panel system as its preferred product. The key features are as follows:

- o

3. Source Selection and Contract Award

Award(s), if made, will be made to the Responsive and Responsible proposer(s) whose proposal is most

Company Legal Name: _____

Company Official Address: _____

Company Web Site (URL): _____

Contact Person for project administration:

Name: _____

Address: _____

Phone Number: _____(office)

_____ (mobile)

Email Address: _____

: _____

Agency/Department: _____

Date of Project: _____ Dollar Value: _____

Project Manager/Contact: _____

Phone: _____ Email: _____

: _____

Agency/Department: _____

Date of Project: _____ Dollar Value: _____

Project Manager/Contact: _____

Phone: _____ Email: _____

: _____

Agency/Department: _____

Date of Project: _____ Dollar Value: _____

Project Manager/Contact: _____

Phone: _____ Email: _____

: _____

Agency/Department: _____

Date of Project: _____ Dollar Value: _____

Project Manager/Contact: _____

Phone: _____ Email: _____

**Proposers may copy this page and submit additional references.*

The Sumner County Board of Education is committed to maintaining a safe and productive work environment for its employees and to providing high quality service to its citizens. The goal of this policy is for Sumner County Board of Education

Request for Taxover

Give Form to the _____ Form **W-9**

Routing slip information

See Spc

6 City, state, and ZIP code

7-001 account number (if any) (optional)

Social security number

10-E Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name reported

TIN on page 3

of

Part II Certification

Under penalties of perjury I certify that:

I am a U.S. citizen or U.S. person

Failure to examine any drawings specifications, or instructions will be at the proposer's risk. Any deviation from the stated terms, conditions and specifications must be coordinated with and approved in writing by the SCS Purchasing Supervisor.

RFP/ITB SUBMITTAL / SIGNATURE: Proposal shall give the full name and business address of the bidder. If the proposer is a corporation, the name shall be stated as it is in the corporate charter. Proposals must be

SCS reserves the right to reject any and all proposals and to waive any informality in proposals and, unless otherwise specified by the proposer to accept any item in the proposal. Action to reject all proposals shall be taken for unreasonably high prices, errors in the proposal documents, cessation of need, unavailability of funds, or any other reason approved by SCS.

- a. Contracts and purchases will be made with the lowest, responsive, responsible, qualified proposer. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the Institution, cash discount offered, and the delivery terms will be taken into consideration.
- b. Any deviation from these stated terms, specifications and conditions must be coordinated with and approved in writing by the Purchasing Supervisor.
- c. Prices quoted on the response (if any) are to be considered firm and binding until the said equipment, supplies or services are in the possession of SCS.
- d. If, during the performance of this contract, the cost of materials increases, through no fault of the contractor, the price of materials shall be equitably adjusted by an amount reasonably necessary to cover any such increase in the cost of materials. The contractor shall provide evidence of the cost increase prior to its' implementation. Annual or Multi-Year Contracts ONLY. Any increase in cost must be approved by SCS.
- e. SCS reserves the right to order more or less than the quantity listed in the proposal.
- f. If a proposer fails to state a time within which a proposal must be accepted, it is understood and agreed that SCS shall have ninety (90) days to accept.
- g. No purchase or contract is authorized or valid until the issuance of a SCS purchase order in accordance with SCS policy. No SCS employee is authorized to purchase equipment, supplies or services prior to the issuance of such a purchase order.
- h. The contract may not be assigned without written SCS consent.
- i. If the appropriate space is marked on the RFP/ITB, other Institutions (such as State, Local and/or Public Agencies) may purchase off the contract during the same period as SCS.
- j. The awarded proposer will be required to post a performance and payment bond in the amount of 25% of the contract price if it exceeds \$100,000 as stated by [T.C.A. §12-4-201](#).
- k. If the project cost is in excess of \$25,000 a performance bond must be secured by the requesting part in an amount equal to the market improvement value.
- l. By submission of this bid and signature thereof, the Bidder acknowledges compliance with the provisions of [Public Chapter No. 587 / Senate Bill No. 2048](#) (Employee Background Check). The Bidder further agrees to submit a formal certification thereof prior to commencing work.

. Payment terms must be specified in the proposal, including any discounts for early payment. Partial payments will not be approved unless justification for such payment can be shown. Terms will be NET 30 days. Payment will not be made until the conditions and specifications of the RFP/ITB are inspected and approved as conforming by persons appointed by SCS.

