# **REQUEST FOR PROPOSAL (RF**

## NUMBER20230214

# SUMNER COUNTY BOARD OF EDUCATION

This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Completitive S Proposals for this solicitation is in the best interest of SCS.

RFP TitleHendersonville High LED Football Scoreboard



# **Purchasing Staff Contact:**

Chris Harrison	Janice Wright
Purchasing Supervisor	Purchasing Coordinator
615-451-6560	615-451-6569
chris.harrison@sumnerschools.org	janice.wright@sumnerschools.org

ReleaseDate: January 26, 2023	Proposal Due Date Eebruary 14, 2023 @ 10:00 am Local Time
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Any altercations to this document made by the proposer may be grounds for rejection of proposals, cancellation of any subsequent award, or ar other legal remedies available to the Sumner County Board of Education.

# NOTICE TO PROPOSERS

There may be one or more amendments to this RFP. In order to receive communication for any such amendments issued specifically to this RFP, the proposer must provide a Notice of **toteno** set of the Sumner County Board of Education (SCS) Purchasing Departmente proposer must utilize this form when submitting notidenotice may be sent by email to: Purchasing Offiperchasing@sumnerschools.org. SCS will send amendments at the proposers which complete and return this information in a timely manner.

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  - 6.8. IRS Form ¥9
    - \*An online, fillable version can be found at https://www.irs.gov/pubpids/fw9.pdf
  - 6.9. Standard Terms & Conditions
  - 6.10. Vendor Checklist

#### 1. Introduction/Overview

#### 1.1. Purpose

The Sumner County Board of Education (SCS) is requesting sealed proposalish stallation of a LED Football Scoreboard at Hendersonville Highspecified herein

#### 1.2. Contact Information

Unauthorized contact regarding this RFIR employeesor officials of SCS other than tRerchasing Supervisonamed below may result in disqualification from this procurement process.

Interested parties must direct all communicationo10.6 (o)-3 (m)9.o10.006 Td [garding this RFPItJ 0 (F)U(d)2.3

### 2. Requirements

2.1. Scopeof Work / Specifications

#### DEMO

• The Contractor is required to demo and haul off the existing scoreboard and support structure.

### LED DISPLAY

- OutdoorLEDvideo scoreboard
- Size: 36' wide x 19' tall
- Single Faced
- Pixel Pitch: 6mm
- Pixel Configuration: SMDiß-1
- BrightnessMaximum of 5500 nits
- Refresh Rate: 3840hz
- All LEDS: Gold LED Nationstar or equivalent
- LED Life Expectandyifetime rated100,000 hours:+Lifetime is defined as the point at which the LED degradationreached 50% original brightness
- Must include water intrusion protectiowith a rating of IP65 or higher

## ARCHED TRUSS AND LOGO

- Copy
- Front of Scoreboard
  - HENDERSONVILLE HIGH SCHOOL + Logo
- Back of Scoreboard
  - 8' Tall "H" logo
  - "H" logo format to be provided by owner

Prior to production, the final design must be approved by Bob Cotter, Principal, or designee.

- Cabinet
  - Aluminum Cabinet Finished in enamel
- Face
- Arched design Polycarbonate PlastieSolar Grade Embossed Face White Face(No vinyl) Internally illuminated Must be serviceable SEE CONCEPT for school name layout and logo.

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#### 5.7. Evaluation of Proposals

The SCS Purchasing Supervisor will first examine the proposals to reject those that are cleared portion to the stated requirements. Proposers who are determined be non-responsive and/or non-responsible will be notified of this determination.

The evaluation process will include the following factors:

• Company Experience and Qualifications

The nature and scope of the Proposers business.

The number of years the Proposer has been licensed to do business.

The number of years the Proposer has been providing the requested services.

How many similarly sized or larger 12 clients have you contract with?

Compensation/Price Data

Address all costs associated with performance of the contracted services.

• Past Performance and References

Provided a minimum of hree (3) client references for similar projects in size and scope successfully completed by Proposer within the last three (3) years. Attachment 6 SCS may also consider other sources of pertinent past performance information, including the districts own experience with the Proposer.

5.8. Request for Clarification of Proposals

Requests for clarification of proposals shall be distributed by Pubrechasing Supervision writing (or email).

#### 5.9. Protests

In the event that any interested party finds any part of the listed specifications, terms or conditions to be discrepant, incomplete or otherwise questionable in any respect; it shall be the responsibility of the concerned party to notify the SCS Purchasiffige of such matters immediately upon receipt of the RFP.All notifications must be sent to the urchasing Supervisoria email at purchasing@sumnerschools.org

Any actual or prospective Proposer who is aggrieved in connection with the RFP or award of a contract may protest to the Purcharse Supervisor and/or the Sumner County Board of Education at its regularly scheduled means.

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Attn: Purchasing Supervisor 1500 Airport Road Gallatin, TN 37066

#### ATTACHMENT.26-Bid Form/Certification

Date

# TOTAL PR**@**CT CO**\$**T\_\_\_\_\_\_

By checking this box, Proposer agrees that SCS reserves the right to extend the terms, conditions and prices of this odmeract

## ATTACHMENT.36-References

1.	Project Name/Location	
	Agency/Department:	
	Date of Project:	Dollar Value:
	Project Manager/Contact:	
	Phone:	Email:
2.	Project Name/Location	
	Agency/Department:	
	Date of Project:	Dollar Value:
	Project Manager/Contact:	
	Phone:	Email:
3.	Project Name/Location	
	Agency/Department:	
	Date of Project:	Dollar Value:
	Project Manager/Contact:	
	Phone:	Email:
4.	Project Name/Location	
	Agency/Department:	
	Date of Project:	Dollar Value:
	Project Manager/Contact:	
	Phone:	Email:
	*5	

\* Proposers may copy this page and submit additional references

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## ATTACHMENT 6.6Attestation Non-Boycott of Israel

The Contractor certifies that it is not currently engaged in and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann.-§-12

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#### ATTACHMEN6.9 – Standard Terms & Conditions SUMNER COUNTY BOARD OF EDUCATION (SCS)

#### 1. PREPARATION AND SUBMISSION OF BID.

- a. Failure to examine any drawing specifications, or instructions will be at the peopose's risk. Any deviation from the stated terms, conditions and specifications must be coordinated with and approved in writing by CtSePS rchasing Supervisor.
- b. RF#TB SUBMITTAL / SIGNATURE: Propagate give the full name and business address of the bidder. If the propagation corporation, the name shall be stated as it is in the corporate charter. Proprosats be signed in ink by the proposate authorized agent. Unsigned proposals will be rejected. Proposatere to be sealed and the outside of the envelope is to referent RF#TB number. The person signing the proposal must show the initial, and if requested by the institution, must furnish satisfactory proof of his or her authority47 0 Td (24 -d.4 (y4d ( ))-11.3 (f)-6e2.3 (h)Tf)-6e2.3 (h)Tfud 0 Td ()-2.6 (y3 (t)-1310 ( )]Tnu)-7 (-3.4 (here)

- 3. ACCEPTANCE AND AWABOS reserves the right to reject any and all propossation waive any informality iproposals and, unless otherwise specified by the proposter accept any item in the proposal ction to reject all proposational be taken for unreasonably high prices, errors in the proposal documents, cessation of need, unavailability of funds, or any other reason approved by SCS.
  - a. Contracts and purchases will be made with the lowest, responsive, responu2e6 respoova4aweste on2.7 (e5.6 (t a)-3 (ll )-2.3 (,)

- 10. PROHIBITION ON HIRING ILLEGAL IMMIGRANTS essee Public Chapter No. 878 of 2006, A.§12-3-309, requires that Contractor attest in writing that Contractor will not knowingly utilize the services of illegal immigrants in the performance of this Contract and will not knowingly utilize the services of any subcontractor, if permitted under this Contract, who will utilize these of this Contract immigrants in the performance of this Contract the attestation shall be made on the form, Attestation re Personnel Used in Contract Performance ("the Attestation"), which is attached and hereby incorporated by this reference.
- 11. SALES AND USE TASk fore the Purchase Order/Contract resulting from this RTEPs' signed, the apparent successful proposerst be registered with the Department of Revenue for the collection of Tennessee sales and use tax as required by T.C.A. §12-3-306.
- 12. ASSIGNMENTNeither the vendor nor SCS may assign this agreementowitithrior written consent of the other party.
- 13. LIABILITIES he vendor shall indemnify SCS against liability for any suits, actions or claims of any character arising from or relating t the performance under this agreement by the vendor or its subcontractors. SCS has no obligation for the payment of any jordgement the settlement of any claim made against the vendor or its subcontractors as a result of obligations under this contract.
- 14. APPLICABLE LAW ny contract shall be interpreted under the laws and statutes of the State of Tennessee. SCS does not enter into contracts which provide for mediation or arbitration. Any action arising from any contract made from the state from the state courts in Sumner County, TN or in the United States Federal District Court for the Middle District of Tennessee.

Additionally, it is a violation of state statutes to purchase materials, supplies, services or any other item from ahætridær t commissioner, official, employee or board member that has any financial or beneficial interest in such transaction, T-0.101812

- 15. FUNDS The Proposer understands and accepts the appropriation of funds provision of SCS.
- 16. <u>DATA PRIVACY AND SECURPENS</u> on al Information (PI) includes but is not limited to that information protected by HIPAA, the HITECH Act, FERPA, or GradmanchBilley) or such information which would allow a third party to gain access to the personal, medical or financial records of any of any partyendor represents and warrants that its collection, access, use, storage, disposal and disclosure of PI complies with all applicable federal and state privacy and data protection laws. Vendor represents and warrants that Vendor will maintain compliance with the SSAE 16 standard, and shall undertake any audits and risk assessments Vendor deems necessary to maintain compliance with SSAE16. If PI provided by SCS to Vendor is subject to FERPA. Vendor agrees that in its handling dif FERPA will perform as a school official as that term is defined by FERPA regulations. Vendor acknowledges that its improper disclosure or redisclosure of PI covered by FERPA may, under certain circumstances, result in Vendor's exclusion from eligibility to contract with SCS for at least five (5) years. Vendor shall provide SCS with the name and contact information for an employee of Vendor who shall serve as SCS's primary security contact and shall be available to assist Customer four (24) hours per day, seven (7) days per week as a contact in resolving obligations associated with any security incident in which it is reasonably suspected that there has been a breach of information security. Vendor shall immediately mitigate or resolve any SecurideIntcat Vendor's expense and in accordance with applicable privacy rights, laws, regulations and standards. Vendor shall reimburse SCS for actual costs incurred under applicable law as a result of the Security Incident.
- 17. IRAN DIVESTMENT ACT. submission of this proposal, equipoposerand each person signing on behalf of any proposertified, and in the case of joint proposal, I(ng)-0.7 ()-13 (19.4 (I)-2.7 (a)-6 (us)-0.(us)-0.(us)-0.(u.0027us)-0)-0r sue8airiiidaaiz9.84 a,.003 Tc udus